



**Raja Rammohun Roy Library
Foundation
Ministry of Culture
Block-DD-34, Sector-1, Salt Lake City,
Kolkata-700064**



Raja Rammohun Roy Library Foundation (RRRLF) intends to extend its ambit by providing reading resources (English and Hindi books) to reputed public libraries being run by trusts, societies etc. Initially only such institutions would be served which were established prior to the year 1965.

All such institutions and public libraries who would like to avail assistance from RRRLF are requested to apply in the prescribed form available in the RRRLF website : rrrlf.gov.in under the link "Application for enlistment by Private Library". Duly filled in application form alongwith photographs of the library may be forwarded directly to the Director General, Raja Rammohun Roy Library Foundation, Block-DD-34, Sector-1, Salt Lake City, Kolkata 700 064, Phone: 033-2337-3463/64, E-mail: rrrlf-wb@nic.in.

APPLICATION FOR ENLISTMENT OF PRIVATE LIBRARY

(For inclusion of NGO libraries under Central Book Purchase Scheme for supply of only Hindi & English books)

All the columns are to be filled up properly by the applicant in Hindi or English (Capital letters)

1.	Name of the Organization : (As per registration certificate)	
2.	Postal address of the applicant :	
	(i) Premises No./Street	
	(ii) Village/Town	
	(iii) Post Office	
	(iv) District	
	(v) State with Pin Code	
	(vi) Contact/Mobile No of the applicant	
	(vii) Library located at (Please mark ./)	(i) Urban or (ii) Rural Area
	(viii) E-Mail ID	
	(ix) Web site address	
3.	Nearest Railway Station/Bus Stop/ Land Mark	
4.	Name of the Library run under the registered organization :	
5.	A. Date of establishment of the library :	
	B. Date of Registration : (Photocopy of the Society Registration Certificate)	
	C. Unique ID in NGO Partnership System :	
6.	Whether the library is located in its own building/rented building :	
7.	A. Total No. of members in the library :	
	B. Average No. of Readers per day:	
	C. If there is a separate section for Children, Women, Senior Citizen, Neo- Literate, Differently abled, any other category (please specify)	

	D. Particulars of Furniture/Equipment already available in the library. (Separate sheet be attached)	Furniture : Equipment :
	E. Is there extra curriculum activity organised by the Library, if yes please specify)	
	F. Whether lavatory facility is available in the library premises	
	G. Whether there is any provision for drinking water.	
8.	The total no. of books and magazines available in the library (Please specify the languages) :	a) Books : b) Magazines : c) Others :
9.	Expenditure incurred for purchase of books during last three (3) years	Year Amount
10.	Whether any grant is received from RRRLF. If yes, particulars of the grant be furnished :	

Name of the applicant
Designation
(In Block Letters)

Place:

Date :

Signature with Office Seal